

Individual Plans of Study (IPS) Instructions

The individual plan of study helps students plan and prepare for not only their high school careers but also for their post high school plans. The IPS has five total pages (6 with instructions). Below you will find instructions for each page. The IPS is a process and may be in a state of change- it is not permanent. You will make changes as you grow older and make new decisions.

Page 1- Classes and Plans

The classes and plans page shows basic information about you and lists grade levels 7 through the first two years of college (Grade 14).

1. Fill out the information at the top and choose a plan of study (See additional handouts or the last page of the IPS).
2. Fill out the classes you've had in the past as well as what classes you anticipate taking in the future. You are outlining your possible future classes. The right side of the page shows you graduation requirements, the Kansas Qualified Admissions, and the Kansas State Scholar's curriculum. Please review the additional handouts that explain what those are. Use the last two pages as examples (3 sample schedules provided).

Page 2- Clubs and Clusters

The clubs and clusters page gives you room to describe the various school and community organizations that you have or belong to beginning with grade 9. 7th and 8th grade students don't need to worry about the clubs and organization parts unless you have something that might be considered important that you want to list. The bottom half gives you room to list career clusters that you might be interested as well as what various interest inventories show.

1. Fill out each club or organization you participated in for each grade level. If you were in Mathathon 9th, 10th, and 12th, you would put that in column 1 for only those grade levels. You can enter more than one organization in each box if you need more room.
2. Fill out the bottom part of this page dealing with career clusters and choices. Column 1 allows you pick a career cluster at the right that might interest you.
3. Fill out the 2nd and 3rd column (KS Career Cluster Choice 1 / 2) based upon the interest inventories you will take in the Kansas Career Pipeline and the ACT Profile. You will take those surveys during your 8th, 10th, and 12th grade years. The ACT profile will be done before, or during your 11th grade year.

Page 3- Test Scores

This page allows you to put down the scores from various tests that you have or will take. When filling out transcripts, applications, or scholarships, this information will become very important for you to have on record. If you have questions about this page, don't hesitate to ask.

Pages 4 & 5- Sample Schedules and Signature

The sample schedules and signature page simply shows you some sample schedules that you can follow. Use this information for the first page. In addition, it has the PHS Pathway choices listed.

1. Review the sample schedules.
2. Choose a PHS Pathway and put it on the front of the the IPS at the top.
3. Finally, each year, both you and your parents will need to review the IPS and sign it. Please return it to your seminar teacher for safe keeping.

If you have any questions about the individual plans of study, ask your seminar teacher or ask your school counselor.

SENIORS- As you approach the end of your high school career, an additional sheet for references, majors, colleges, and more will be provided.